

Rayat Shikshan Sanstha's

Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

Notice of the first meeting of the IQAC for the academic year 2022-23

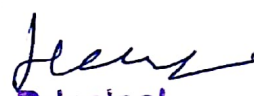
Date: 28th June 2022

All members of the IQAC are informed that the first meeting of IQAC will be held on 1st July 2022 at 11:00 a. m. in IQAC Meeting Hall. All members are requested to attend the same.

The agenda has enclosed with the notice.


Coordinator

Internal Quality Assurance Cell


Principal
A.M.A. & N. C. S. College
Rajapur, Dist. Ratnagiri.

Agenda of the first meeting of the IQAC for academic year 2022- 23:-

- 1) Submission of AQAR for academic year 2021-22.
- 2) Review of online admission status of UG classes.
- 3) Preparation of academic calendar and departmental perspective plan for the academic year 2022-23.
- 4) Discussion on semester wise syllabus planning and time- table for teaching learning process.
- 5) Organization of seminars during the academic year 2022-23.
- 6) Discussion on establishment of Language Lab.
- 7) Any other relevant issue (s) with permission of the chairman.



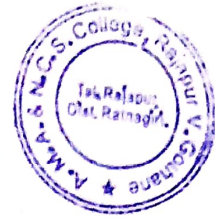
Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

Minutes of the first meeting of the IQAC for the academic year 2022-23

The first meeting of the IQAC for the academic year 2022-23 was held on 1st July 2022 at 11:00 a. m. in IQAC Meeting Hall. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. G. D. Harale	Chairperson
2	Adv. Rahul Rane	Member, Management Representative
3	Mr. Dilipsheth Patankar	Member, Industrialist
4	Mr. Satish Redij	Member, Society
5	Mr. Prasad Moharkar	Member, Alumni
6	Mr. G. R. Karade	Member, Teaching Staff
7	Mr. G. B. Pawar	Member, Teaching Staff
8	Dr. H. N. Akolkar	Member, Teaching Staff
9	Mr. A. A. Londhe	Member, Teaching Staff
10	Mr. A. S. Mali	Member, Teaching Staff
11	Mr. S. M. Kamble	Member, Teaching Staff
12	Dr. K. A. Sasane	Member, Teaching Staff
13	Mr. D. S. Walke	Member, Administrative Staff
14	Miss. Purva Bakalkar	Student Representative
15	Dr. A. V. Bhave	Coordinator

Dr. A. V. Bhave, IQAC Coordinator initiated the meeting by welcoming all the members of IQAC and read the minutes of the last meeting of the IQAC for academic year 2021-22. The minutes of the earlier meeting and action taken report were approved by the IQAC members without any modification.



Agenda

Agenda of the first meeting for academic year 2022 – 23 was as follows:-

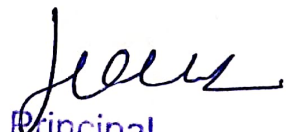
- 1) Submission of AQAR for academic year 2021-22.
- 2) Review of online admission status of UG classes.
- 3) Preparation of academic calendar and departmental perspective plan for the academic year 2022-23.
- 4) Discussion on semester wise syllabus planning and time- table for teaching learning process.
- 5) Organization of seminars during the academic year 2022-23.
- 6) Discussion on establishment of Language Lab.
- 7) Any other relevant issue (s) with permission of the chairman.

It was resolved that:

- 1) AQAR for the academic year 2021-22 should be submitted online on or before October 2022.
- 2) Admission of UG classes should be carried out as per the timeline given by University of Mumbai.
- 3) All academic departments should prepare perspective plan for the academic year 2022-23 and execute the same during the academic year.
- 4) All faculty members should submit semester wise syllabus planning to IQAC and conduct lectures as per the plan.
- 5) Academic departments should plan for organization of seminars during the academic year 2022-23.
- 6) Language Lab should be established for the benefit of all language departments.
- 7) IQAC of the college should conduct induction programme for fresher students of UG classes.


Coordinator

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A.M.A. & N.C.S. College
Rajapur, (V. Gothne) Dist. Ratnagiri.




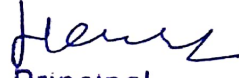
**Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23**

Action Taken Report

**In accordance with the first meeting of the IQAC for the academic year
2022-23 held on 1st July 2022**

Sr. No.	Particulars	Action taken
1.	Submission of AQAR for the academic year 2021-22	AQAR for the academic year 2021-22 was submitted to NAAC online on 05/06/2023
2.	Review of online admission status of UG classes	Online admission of UG classes were completed in stipulated time as per the timeline given by University of Mumbai.
3.	Preparation of academic calendar and departmental perspective plan for the academic year 2022-23.	Each academic department prepared perspective plan /academic calendar for academic year 2022-23 and executed the same during the academic year 2022-23.
4.	Discussion on semester wise syllabus planning and time table for teaching learning process.	All faculty members submitted semester wise syllabus planning and individual time table to the IQAC and executed the same during the academic year 2022-23.
5.	Organization of seminars during the academic year 2022-23.	IQAC and academic departments of the college conducted 5 seminars during the academic year 2022-23.
6.	Discussion on establishment of Language Lab.	Established Language Lab and installed software.
7.	Any other relevant issue (s) with permission of the chairman.	IQAC of the college conducted induction programme for fresher students of UG classes online in July 2022. Prin Dr. G. D. Harale provided guidance to the students and gave information about different facilities available on the college campus.


Coordinator
Internal Quality Assurance Cell


Principal
A.M.A. & N.C.S. College
Rajapur, Dist. Ratnagiri.



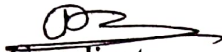
**Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23**

Notice of the second meeting of the IQAC for the academic year 2022-23

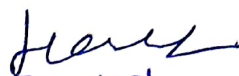
Date: 18th October 2022

All members of the IQAC are informed that the second meeting of IQAC will be held on 20th October 2022 at 11:00 a. m. in IQAC Meeting Hall. All members are requested to attend the same.

The agenda has enclosed with the notice.


Coordinator

Internal Quality Assurance Cell


Principal
A. M. A. & N. C. S. College
Rajapur, Dist. Ratnagiri.

Agenda of the second meeting of the IQAC for academic year 2022– 23:-

1. Review of Admission Status of UG and PG classes.
2. Review of completion of syllabus of UG and PG classes.
3. Review about requirement for sports material.
4. Review of research contribution of faculty members during 2022-23.
5. Review of activities conducted during the first term of 2022-23.
6. Submission of data for NIRF 2023.
7. Any other relevant issue(s) with permission of the Chairman.



Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

Minutes of the second meeting of the IQAC for the academic year 2022-23

The second meeting of the IQAC for academic year 2022-23 was held on 20th October 2022 at 11: 00 a.m. in IQAC Meeting Hall. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. G. D. Harale	Chairperson
2	Adv. Rahul Rane	Member, Management Representative
3	Mr. Dilipsheth Patankar	Member, Industrialist
4	Mr. Satish Redij	Member, Society
5	Mr. Prasad Moharkar	Member, Alumni
6	Mr. G. R. Karade	Member, Teaching Staff
7	Mr. G. B. Pawar	Member, Teaching Staff
8	Dr. H. N. Akolkar	Member, Teaching Staff
9	Mr. A. A. Londhe	Member, Teaching Staff
10	Mr. A. S. Mali	Member, Teaching Staff
11	Mr. S. M. Kamble	Member, Teaching Staff
12	Dr. K. A. Sasane	Member, Teaching Staff
13	Mr. D. S. Walke	Member, Administrative Staff
14	Miss. Purva Bakalkar	Student Representative
15	Dr. A. V. Bhave	Coordinator

Dr. A. V. Bhave, IQAC Coordinator initiated the meeting by welcoming all the members of IQAC and read the minutes of the first meeting of the IQAC for academic year 2022-23. The minutes of the first meeting and action taken report were approved by the IQAC members without any modification.



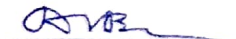
Agenda

Agenda of the second meeting for academic year 2022 – 23 was as follows:-

1. Review of Admission Status of UG and PG classes.
2. Review of completion of syllabus of UG and PG classes.
3. Review about requirement for sports material.
4. Review of research contribution of faculty members during 2022-23.
5. Review of activities conducted during the first term of 2022-23.
6. Submission of data for NIRF 2023.
7. Any other relevant issue(s) with permission of the Chairman.

It was resolved that:

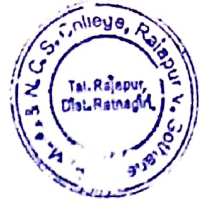
1. More efforts are required to be taken to increase admissions of UG and PG classes during the upcoming academic year.
2. Review of completion of syllabus of UG and PG classes during the first term should be taken.
3. Gymkhana department should purchase required sports material.
4. The IQAC reviewed research contribution of all faculty members and resolved to disburse Rs.500 for paper presentation in conference once in the academic year 2022-23 to the faculty members.
5. All academic departments and support services should continue quality initiatives during 2022-23.
6. IQAC should collect data required for NIRF 2023 and submit the same as per the timeline given.


Coordinator

Internal Quality Assurance Cell


Principal

A.M.A. & N.C.S. College
Rajapur, (V. Gothne) Dist. Ratnagiri.




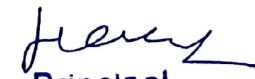
Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

Action Taken Report

**In accordance with the second meeting of the IQAC for the academic year
2022-23 held on 20th October 2022**

Sr. No.	Particular	Action Taken
1	Review of Admission Status of UG and PG classes.	Admission of UG and PG classes were completed as per the timeline given by University of Mumbai.
2	Review of completion of syllabus of UG and PG classes.	Syllabus for first term of UG and PG classes was completed.
3	Review about requirement for sports material	Gymkhana department purchased required sports material.
4	Review of research contribution of faculty members during the academic year 2022-23.	1 Patent, 2 Books and 7 Research Papers in UGC Care Listed Journals published and two seminars conducted are the major research outcomes during the first term of the academic year 2022-23.
5	Review of activities conducted during the first term of the academic year 2022-23	All academic departments and support services were given suggestion to preserve the documents of the activities conducted during the first term of the academic year 2022-23.
6	Submission of data for NIRF 2022-23.	The college has participated in NIRF 2022-23 in Overall and College category in the year and submitted the required data on 19/01/2023.


Coordinator
Internal Quality Assurance Cell


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A. M. A. & N. C. S. College
Rajapur, Dist. Ratnagiri.



Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

Notice of the third meeting of the IQAC for the academic year 2022-23

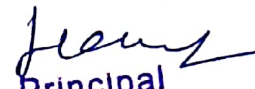
Date: 17th January 2023

All members of the IQAC are informed that the third meeting of IQAC will be held on 20th January 2023 at 11:00 a. m. in IQAC Meeting Hall. All members are requested to attend the same.

The agenda has enclosed with the notice.

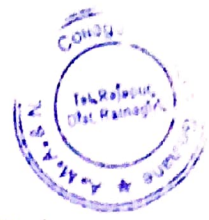

Coordinator

Internal Quality Assurance Cell


Principal
A.M.A. & N.C.S. College
Rajapur, Dist. Ratnagiri.

Agenda of the third meeting of the IQAC for academic year 2022– 23:-

1. Organization of Student Satisfaction Survey (SSS) for academic year 2022-23.
2. Organization of lectures on NEP and campaign for ABC Id.
3. Planning for examinations of UG and PG classes during First Half of 2023.
4. Review of teaching learning process and attendance of UG and PG classes.
5. Review of perspective plan/ academic calendar of academic departments and support services.
6. Documentation of the activities conducted during academic year 2022-23.
7. Any other relevant issue(s) with permission of the Chairman.



Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

Minutes of the third meeting of the IQAC for the academic year 2022-23

The third meeting of the IQAC for the academic year 2022-23 was held on 20th January 2023 at 11:00 a. m. in IQAC Meeting Hall. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. G. D. Harale	Chairperson
2	Adv. Rahul Rane	Member, Management Representative
3	Mr. Dilipsheth Patankar	Member, Industrialist
4	Mr. Satish Redij	Member, Society
5	Mr. Prasad Moharkar	Member, Alumni
6	Mr. G. R. Karade	Member, Teaching Staff
7	Mr. G. B. Pawar	Member, Teaching Staff
8	Dr. H. N. Akolkar	Member, Teaching Staff
9	Mr. A. A. Londhe	Member, Teaching Staff
10	Mr. A. S. Mali	Member, Teaching Staff
11	Mr. S. M. Kamble	Member, Teaching Staff
12	Dr. K. A. Sasane	Member, Teaching Staff
13	Mr. D. S. Walke	Member, Administrative Staff
14	Miss. Purva Bakalkar	Student Representative
15	Dr. A. V. Bhave	Coordinator

Dr. A. V. Bhave, IQAC Coordinator initiated the meeting by welcoming all the members of IQAC and read the minutes of the second meeting of the IQAC for academic year 2022-23. The minutes of the earlier meeting and action taken report were approved by the IQAC members without any modification.



Agenda

Agenda of the third meeting for academic year 2022-23 was as follows:-

1. Organization of Student Satisfaction Survey (SSS) for academic year 2022-23.
2. Organization of lectures on NEP and campaign for ABC Id.
3. Planning for examinations of UG and PG classes during First Half of 2023.
4. Review of teaching learning process and attendance of UG and PG classes.
5. Review of perspective plan/ academic calendar of academic departments and support services.
6. Documentation of the activities conducted during academic year 2022-23.
7. Any other relevant issue(s) with permission of the Chairman.

It was resolved that:

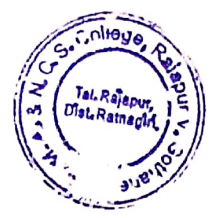
1. Online Student Satisfaction Survey (SSS) for academic year 2022-23 be conducted in the month of March 2023 and analysis of the feedback received should be done before fourth meeting of IQAC.
2. Staff Academy should organize lectures on NEP and Admission committee in coordination with Mentor Teachers should ensure that each and every student should have ABC Id.
3. Planning for examinations of UG and PG classes conducted during First Half of 2023 should be carried out.
4. Review of teaching-learning process and regular attendance of the students should be conducted.
5. Each academic department and support service should complete the remaining activities stated in their respective Perspective Plan before April 2023.
6. All academic departments and support services should up keep documents as per the SOP of NAAC.


Coordinator

Internal Quality Assurance Cell


Principal

A.M.A. & N.C.S. College
Rajapur, (V. Gothne) Dist. Ratnagiri.



Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

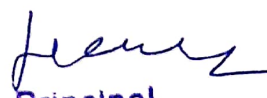
Action Taken Report

**In accordance with the Third meeting of the IQAC for the academic year
2022-23 held on 20th January 2023**

Sr. No.	Particular	Action Taken
1	Organization of Student Satisfaction Survey (SSS) for academic year 2022-23.	IQAC of the college conducted Students Satisfaction Survey in February-March 2023. 114 students participated in the survey.
2	Organization of Lectures on NEP and campaign for ABC Id.	Staff Academy organized lectures on NEP and Admission committee in coordination with Mentor Teachers organized campaign for ensuring that each and every student should have ABC Id.
3	Planning for examinations of First Half of 2023.	Examinations of UG and PG classes of first half of 2023 were conducted in the month of March, April and May 2023 as per the timetables given by University of Mumbai.
4	Review of teaching learning process and attendance of UG and PG classes.	All HODs monitored the smooth conduct of online lectures of UG and PG classes during the academic year. Syllabus completion reports were collected from respective faculty members. Regular attendance of the students recorded.
5	Review of perspective plan/ academic calendar of academic departments and support services.	All academic departments and support services conducted majority of the activities as per their perspective plan/ academic calendar by the end of the academic year 2022-23.
6	Documentation of the activities conducted during the academic year 2022-23.	All academic departments were given suggestions to preserve documents of activities conducted during the academic year 2022-23 as per the SOP given by NAAC.


Coordinator

Internal Quality Assurance Cell


Principal
A.M.A. & N.C.S. College
Rajapur, Dist. Ratnagiri.



Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

Notice of the fourth meeting of the IQAC for the academic year 2022-23

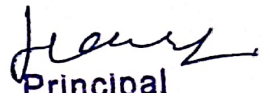
Date: 25th April 2023

All members of the IQAC are informed that the fourth meeting of IQAC will be held on 28th April 2023 at 11:00 a. m. in IQAC Meeting Hall. All members are requested to attend the same.

The agenda has enclosed with the notice.


Coordinator

Internal Quality Assurance Cell


Principal
A. M. A. & N. C. S. College
Rajapur, Dist. Ratnagiri.

Agenda of the fourth meeting of the IQAC for academic year 2022– 23:-

1. Documentation and drafting of AQAR for the academic year 2022-23.
2. Review of Plan of Action and ATR for academic year 2022-23.
3. Analysis of Student Satisfaction Survey (SSS) for the academic year 2022-23.
4. Review of examinations of UG and PG classes.
5. Review of research contribution of faculty members during the academic year 2022-23.
6. Planning for admission of S.Y/T.Y.B.A/B.Com/B.Sc. and M.Com. II classes for the academic year 2023-24.
7. Any other relevant issues with permission of the Chairman.



Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

Minutes of the fourth meeting of the IQAC for the academic year 2022-23

The fourth meeting of the IQAC for the academic year 2022-23 was held on 28th April 2023 at 11.00 a.m. in IQAC Meeting Hall. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1	Dr. G. D. Harale	Chairperson
2	Adv. Rahul Rane	Member, Management Representative
3	Mr. Dilipsheth Patankar	Member, Industrialist
4	Mr. Satish Redij	Member, Society
5	Mr. Prasad Moharkar	Member, Alumni
6	Mr. G. R. Karade	Member, Teaching Staff
7	Mr. G. B. Pawar	Member, Teaching Staff
8	Dr. H. N. Akolkar	Member, Teaching Staff
9	Mr. A. A. Londhe	Member, Teaching Staff
10	Mr. A. S. Mali	Member, Teaching Staff
11	Mr. S. M. Kamble	Member, Teaching Staff
12	Dr. K. A. Sasane	Member, Teaching Staff
13	Mr. D. S. Walke	Member, Administrative Staff
14	Miss. Purva Bakalkar	Student Representative
15	Dr. A. V. Bhave	Coordinator

Dr. A. V. Bhave, IQAC Coordinator initiated the meeting by welcoming all the members of IQAC and read the minutes of the third meeting of the IQAC for the academic year 2022-23. The minutes of the earlier meeting and action taken report were approved by the IQAC members without any modification.



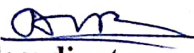
Agenda

Agenda of the fourth meeting for the academic year 2022-23 was as follows:

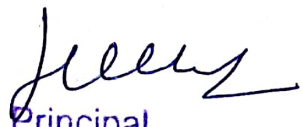
1. Documentation and drafting of AQAR for the academic year 2022-23.
2. Review of Plan of Action and ATR for academic year 2022-23.
3. Analysis of Student Satisfaction Survey (SSS) for the academic year 2022-23.
4. Review of examinations of UG and PG classes.
5. Review of research contribution of faculty members during the academic year 2022-23.
6. Planning for admission of S.Y/T.Y.B.A/B.Com/B.Sc. and M.Com. II classes for the academic year 2023-24.
7. Any other relevant issues with permission of the Chairman.

It was resolved that:

1. Collected all data and values required for submission of AQAR 2022-23 and prepared draft of the same.
2. Plan of Action and ATR for academic year 2022-23 be evaluated and prepared annual report of the college accordingly.
3. Analysis of Student Satisfaction Survey (SSS) done by IQAC should be put before CDC and college should take corrective measures for improvement as per the suggestions received from the students.
4. Examination Section of the college should plan for First Half examination of UG and PG classes as per the instructions given by the University of Mumbai.
5. The IQAC should collect documents pertaining research contribution of faculty members during the academic year 2022-23 and incorporate the same for submission of AQAR to NAAC.
6. Admission Committee should plan for admission of second and third year of UG and second year of M. Com. for academic year 2023-24.
7. The IQAC should prepare reports for Academic and Administrative Audit for the academic year 2022-23 to be conducted by Rayat Shikshan Sanstha, Satara.


Coordinator

Internal Quality Assurance Cell


Principal
A.M.A. & N.C.S. College
Rajapur, (V. Gothne) Dist. Ratnagiri.



Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College, Rajapur
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2022-23

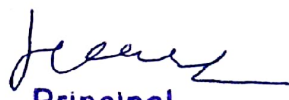
Action Taken Report

**In accordance with the fourth meeting of the IQAC for the academic year
2022-23 held on 28th April 2023**

Sr, No.	Particulars	Action Taken
1	Documentation and drafting of AQAR for the academic year 2022-23.	Collected all data and values required for submission of AQAR 2022-23 and prepared draft of the same. The AQAR 2022-23 will be submitted to NAAC online in March 2023.
2	Review of Plan of Action and ATR for academic year 2022-23.	Plan of Action and ATR for academic year 2022-23 were put before CDC. The same have been approved by the CDC during the meeting held on 21/06/2022.
3	Analysis of Student Satisfaction Survey (SSS) for the academic year 2022-23.	Analysis of Student Satisfaction Survey was done by the IQAC and corrective measures were taken for institutional quality sustenance.
4	Review of examinations of UG and PG classes.	First Half Examinations were conducted in the month of April. May and June as per the timeslots given by University of Mumbai.
5	Review of research contribution of faculty members during 2022-23	1 Patent, 2 Books and 17 Research Papers in UGC Care Listed Journals published and five seminars conducted are the major research outcomes during the academic year 2022-23
6	Planning for admission of S.Y/T.Y. B.A/B.Com/B.Sc. and M.Com. II classes for the academic year 2023-24.	Admission process of S.Y/T.Y.B.A/B.Com/B.Sc. and M.Com. II classes for the academic year 2023-24 was initiated in June 2023.


Coordinator

Internal Quality Assurance Cell


Principal
A.M.A. & N.C.S. College
Rajapur, Dist. Ratnagiri.