



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	ABASAHEB MARATHE ARTS AND NEW COMMERCE, SCIENCE COLLEGE, RAJAPUR
Name of the head of the Institution	Dr. P. G. Pawar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02353-221002
Mobile no.	8928663853
Registered Email	abasahebmarathecollege@gmail.com
Alternate Email	pgp_karmaveer@rediffmail.com
Address	Vikhare Gothane, Rajapur
City/Town	Rajapur
State/UT	Maharashtra
Pincode	416702

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Shakil Dilawar Shaikh			
Phone no/Alternate Phone no.		08805101469			
Mobile no.		8805101469			
Registered Email		lakish786@gmail.com			
Alternate Email		abasahebmarathecollege@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://marathecollegeerajapur.com/">http://marathecollegeerajapur.com/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://marathecollegeerajapur.com/iqac/Academic%20Calender%202018-19.pdf">http://marathecollegeerajapur.com/iqac/Academic%20Calender%202018-19.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.40	2004	16-Sep-2004	15-Sep-2009
2	B	2.54	2012	10-Mar-2012	09-Mar-2017
<b>6. Date of Establishment of IQAC</b>			15-Jun-2009		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

One Day Workshop on Chemistry & Emotions	28-Feb-2019 1	55
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Preparation and submission of SSR to NAAC Academic Audit Conducted Peer Team Visit Green Audit and Energy Audit

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Counselling of XIIth Pass students for Higher education	Admissions are done through counselling
To prepare Academic Calendar	Academic Calendar was prepared and activities were organized accordingly.
To celebrate National and International Days.	Celebrated various days in the college

To increase the MoUs and visiting faculty.	MoUs are in channel to signed by the respective authorities and total number of visiting faculties was considerably increased.
To organize lecture and various activities for girl students	Various competitions were organized and girls students are felicitated
To organize different workshops and lectures of experts and scholars on various themes	Workshops and guest lecturers were organized.
To encourage staff to participate and to present research papers in seminars, conferences and publish papers in reputed journals, proceedings etc.	Faculty members attended seminars/ workshops and presented papers as well and also published good number of publications.
To face account audit conducted by the parent institute	College was audited by the parent institute.
To publish college magazine Rayatganga	The college magazine was published
No Files Uploaded !!!	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	22-Jan-2020

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2018
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Date of Submission	30-Sep-2018
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Role of Management Information System (MIS) in Education Sector. Data is the lifeline of every educational institution. ... Today, most of the higher education institutions are looking for an optimum distribution of resources and services to yield maximum benefits to students, teachers, and the management alike.
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Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

IQAC of the Institute ensures effective curriculum delivery by informing departmental heads to hold the meeting on the curricular planning and its implementation. Accordingly, all departmental heads prepare departmental academic calendar in departmental staff meeting. Annual/ Academic calendar for implementation of various academic and co-curricular activities are prepared at the beginning of the academic year by all the departments of the college, so as to conduct co-curricular activities in the college throughout the year. As the college is affiliated to Mumbai University, Mumbai (Maharashtra), syllabus prepared by the university is followed. Faculty of the departments prepares a teaching plan according to the prescribed syllabus. In order to implement the syllabus, the departmental heads call their meetings and faculty members of the respective departments are allotted a portion of the syllabus. Based on faculty-wise time table of the college, departments also prepare departmental time-tables for smooth functioning of departmental activities. Academic diaries are maintained and Annual Teaching Plan of all papers is prepared by faculties. While maintaining the diary, synoptically notes of daily Class and Subject-wise Teaching/Practical Programmes are recorded. Academic diary is duly checked and signed by the head of the department and the faculty in-charge of the college. Faculty members attend workshops on revised syllabus and implement newly introduced syllabus accordingly. Besides lecture and jerk technique methods, faculty of the college also use experiential, participative, problem-solving and ICT enabled teaching-learning methodologies. Students are benefitted by teaching through PPTs, online lectures and videos. Students also participate in group discussion, seminars, home assignments, orals and projects which are a part of curriculum. Also they are encouraged to use departmental library. The department of Chemistry, Zoology, Botany, History and Geography organize field visits in order to gain learning experience. HoDs of concerned departments supervise and make sure that the syllabus is completed within stipulated time. They instruct faculty to conduct extra lectures if required. At the end of semester, faculty members submit their Syllabus Completion Reports to the HoDs. Students are provided question banks so that students may understand nature of questions in their examination. The feedback forms, in a specified format, on curriculum are randomly collected from the stakeholders, viz., Students, Teachers, Parents and Alumni. These forms are assessed on the basis of stakeholders' evaluation points, viz., course content, curriculum need base, programme outcomes, employability enhancements, academic flexibility, solution to the local problems, etc. These feedback forms are then analyzed by feedback committee and accordingly the action is taken. Prepared action taken report is then displayed on the college website.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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No Data Entered/Not Applicable !!!

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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No Data Entered/Not Applicable !!!

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Marathi, Hindi, English, History, Economics, Geography, Political Science, Psychology	15/06/2018
BCom	Accountancy	15/06/2018
BSc	Chem, Botany, Physics, Maths, Zoology	15/06/2018
MCom	Accountancy and Auditing	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	All	65
BCom	Accountancy	212
BSc	All	45
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is an essential part of effective teaching and learning process. It helps teachers to understand their performance during teaching and learning process. Also it gives them clear guidance on how to improve their teaching

which directly benefits students. As a result, it enhances assessment performance. Feedbacks from different stakeholders can be used to adjust and improve current and future actions and behaviours. It also assists stakeholders' perceptions and expectations from the institution, curriculum, teachers etc. and their views about institution. IQAC of the college has developed feedback system with this aim. It is as follows

1. Distributes feedback forms to all the departments in the college at the beginning of the second semester.
2. Collects feedback forms from all the stakeholders' (Students, Alumni, Parent, Teacher, and Employer) at the time of Farewell function, Parent Meet, Alumni Meet, Student Teacher Meet, Teachers meeting etc.
3. Feedbacks will be analysed by the Feedback Analysis Committee and feedback Analysis report will be submitted to IQAC for further actions at the end of March.
4. IQAC tables feedback Analysis report before IQAC members and recommendations are made by the cell.
5. IQAC communicates these reports to concern teacher, departmental heads, Principal, Board of Studies of Shivaji University for future Improvements.
6. The Feedback analysis report will be uploaded on the college website. In the academic year 201819, college adopted online feedback system. Feedback forms of all the stakeholders are uploaded on the college website. Filling of Feedback form is voluntary.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Marathi, Hindi, English, History, Political Science, Geopgraphy, Economics	360	109	109
BCom	Accountancy	360	282	282
BSc	Chemistry, Botany	360	61	61
MCom	Accountancy	120	54	54
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	452	54	27	Nil	3

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
27	27	66	4	Nil	96
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our college has strengthened 'Students Mentoring System' which is important aspect in any higher education institute. In this regard, 'Mentor–Mentee Scheme' committee has been formed by the college. The scheme aims to allot mentee to mentors and resolve academic as well as stress related issues of our students. Mentors counsel and assist their mentees in academic and stress related issues. The committee arranges three meetings in a year. In the beginning of the academic year, the committee prepares plan of action and implements it throughout the year. It determines Mentor Mentee ratio of our college which is 1:19 for the current academic year 2018-19. Allotment of mentees to mentors is tabled before the committee and it is approved unanimously in the first meeting. All mentors are notified to collect basic information of their mentees by the committee in prescribed format. Mentors arrange meetings with mentees in which mentees are counselled in terms of academic and stress related issues. All mentors take follow up of their mentees who have academic problems until they are resolved. Each mentor inspires his mentees to participate in various academic activities. Taking their mentee's inclination into account, Mentors also guide their mentees in respect to various career opportunities in their respective disciplines. Mentors provide financial assistance to poor and needy mentees. Difficulties faced by mentors in carrying out this scheme are thoroughly discussed in the final meeting of the committee. The committee makes sure that it would overcome problems occurred during implementation of the scheme in the next academic year Taking their mentee's inclination into account, Mentors also guide their mentees in respect to various career opportunities in their respective disciplines. Mentors provide financial assistance to poor and needy mentees. Difficulties faced by mentors in carrying out this scheme are thoroughly discussed in the final meeting of the committee. The committee makes sure that it would overcome problems occurred during implementation of the scheme in the next academic year.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
506	27	1:19

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	27	9	9	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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No Data Entered/Not Applicable !!!

[View File](#)

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

According to the policy of Higher Education and as per the guidelines provided by the UGC and University of Mumbai, Institute tries hard in order to make reforms in continuous internal evaluation system. As a part of this process, faculty evaluate students during the teaching and learning process. Students are evaluated through oral tests, quiz competitions, departmental seminars, unit tests, home assignments. Different departments conduct surprise test in order to test the learning level of students. As per syllabus, projects are also assigned to students. Departments conduct presentations for projects. In the process of continuous internal evaluation system, especially for foundation course, viva -voice is taken by the experts of the concerned subject. Practice tests, unit tests and preliminary examinations are also conducted before the final examination of the last year students. Preliminary examinations are conducted in strict manner. After assessment of the answer books, faculty give guidelines to the students for the skills of writing and results are communicated with students. Question banks are prepared by concerned faculty and is provided to the students. It helps students for the preparation of the examination. Students are also included in classroom seminars and group discussion, Open book examinations are conducted by the departments. The students prepare CDs for foundation course. CDs are prepared by the students by working in groups. Practical examinations are held in all Science department and Geography Departments. Students apply their practical knowledge.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared at the beginning of every academic year. Every department submits a detailed academic and activity calendar of the department to the IQAC. Considering the academic calendar provided by the university, a comprehensive academic calendar is prepared by the examination committee, Heads of the departments, vice principal, the principal and IQAC. The college annually prepared 'Academic Calendar' containing the relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examination, etc. The academic calendar is prepared so that teachers and students should know all the activities regarding teaching-learning process and it is also put on the website, and also displayed in each department of the college, in the faculty room and the Principal's cabin. Evaluation of students' acquisition of subject knowledge through classroom/laboratory learning is a significant component of the evaluation. The college prepares a schedule for internal examinations well in advance and displays it on the notice board as well as on the college website. The college follows the evaluation pattern of the University for the courses. Some departments conduct the preliminary examination. The pattern of the question paper of the university is followed to prepare the question papers. The schedule is strictly followed to conduct the University examination. The evaluation of the semester examination is done through the central assessment programme (CAP).

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://marathecollegeerajapur.com/otherlinks.htm#pos>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MC0245	MCom	Accountancy	5	5	100
S0245	BSc	Chem, Botany	27	26	96.30
C0245	BCom	Accountancy	66	55	83.33
A0245	BA	All	28	23	82.14
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://marathecollegerajapur.com/links/Analysis-of-student-satisfaction-survey-2018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	BCUD, Mumbai University	1.35	0.54
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

4	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoology	1
Chemistry	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	3	2.01
International	Chemistry	1	0.89
International	Marathi	1	6.2
International	Hindi	1	6.2
International	Commerce	2	11.9
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Marathi	4
Botany	4
Economics	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Green protocol for the synthesis of 1,8-dioxo-decahydroacridines by Hantzsch condensation using citric acid as organocatalyst	Dr. Shri krishna S. Karhale	Current Science	2019	4	Dept. of Chemistry, Rajaram College, Kolhapur	Nil
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Green protocol for the synthesis of 1,8-dioxo-decahydroacridines by Hantzsch condensation using citric acid as organocatalyst	Dr. Shri Krishna S. Karhale	Current Science	2019	4	Nil	Dept. of Chemistry, Rajaram College, Kolhapur
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	2	1	Nil
Presented papers	7	6	1	Nil
Resource persons	Nil	1	1	Nil
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation Programme	Grampanchayat Mahlune	2	200
Cleanliness Rally Campaign at adopted Village	Juvathi village	2	337
N.S.S. Orientation Programme	NSS Mumbai University	2	200
AIDS awareness Programme	Rural Hospital Rajapur	2	137
Voter Registration Awareness Programme	Panchayat Samiti	2	190
Work shop on Disaster Management	Police Station Rajapur	2	186

Ladeis and children security awareness during railway journey	Konkan railway corporation	2	52
best out of waste	Grampanchayat Juwati	2	100
Gram Swachatta Abhiyan	Juvathi Grampanchayat	2	100
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	0	0	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS Unit	Cleanliness Campaign at the College Campus	2	168
NSS	NSS Unit	Cleanliness Campaign at the College Campus	2	100
NSS	NSS Unit	Special Lecture on the occasion of Aids Awareness Day	2	137
NSS	NSS Unit	Ladies and children security awareness during railway journey	2	52
Ladies welfare committee Vidyarthini vikas manch	Ladies welfare committee Vidyarthini vikas manch	Essay competition women status in indian business	2	26
Ladies welfare committee Vidyarthini vikas manch	Ladies welfare committee Vidyarthini vikas manch	Poster competition on clean india mission	2	12
Ladies welfare committee Vidyarthini	Ladies welfare committee Vidyarthini	Sogan competition on clean India mission	2	10

vikas manch	vikas manch			
Ladies walefare committee Vidyarthini vikas manch	Ladies walefare committee Vidyarthini vikas manch	Rangoli competition on save and educate girl child	2	7
Ladies walefare committee Vidyarthini vikas manch	Ladies walefare committee Vidyarthini vikas manch	Lecture on career guideance and women saftey	2	82
Ladies walefare committee Vidyarthini vikas manch	Ladies walefare committee Vidyarthini vikas manch	Lecture on Women health and hygiene	2	117
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange- Botany DepartmentAnandibai Raorane College, Vaibhavwadi, Tal Vaibhavwadi, Distrcit- Ratnagiri	11	Self	1
Faculty exchange- Chemistry DepartmentAnandibai Raorane College, Vaibhavwadi, Tal Vaibhavwadi, Distrcit- Ratnagiri	14	Self	1
Research - K.V.N. Naik Shikshan Prasarak Sanstha's Arts, Commerce Science College, Nashik- 422 002. (Maharashtra). Contact details 9490336756	35	Self	1
<a href="#">View File</a>			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
Rayat Inspire	Research	Rayat Shikshan Sanstha Satara, Maharashtra. Contact details- 02162234566	15/06/2018	31/05/2019	14
Rayat Research Avishkar	Research	Rayat Shikshan Sanstha Satara, Maharashtra. Contact details- 02162234566	15/06/2018	31/05/2019	14
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Department of Undergraduate Programme of "Sandip University" Nashik, Maharashtra.	25/06/2018	Guest Lecture, Research	1
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.87	4.23

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing

Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBRERIA	Partially	2.0.3715.28728	2014

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11804	888058	550	71264	12354	959322
Reference Books	4323	1047142	182	44346	4505	1091488
e-Books	3135000	5750	35200	5900	3170200	11650
e-Journals	6000	5750	Nill	5900	6000	11650
CD & Video	86	36088	Nill	Nill	86	36088
Library Automation	1	12400	Nill	Nill	1	12400
Journals	36	33017	5	5295	41	38312

[View File](#)

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	52	1	1	6	0	3	17	256	0
Added	5	0	0	0	0	0	0	0	0
Total	57	1	1	6	0	3	17	256	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

256 MBPS/ GBPS



#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Camera, mobiles etc	<a href="http://marathecollegegerajapur.com/Library.htm">http://marathecollegegerajapur.com/Library.htm</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.8	6.18	5.87	4.23

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Policy for Maintenance and Utilization of Physical, Academic and Support Service Facilities** The need of policymaking arises from constant, uninterrupted and smooth functioning of these services and facilities. So a policy document is prepared. The policy document assures the optimum utilization and proper maintenance with a standard required specification of physical, academic and support service facilities of the college. Following aims are achieved through the policy document.

1. To achieve optimum utilization of facilities and services for the benefit of stakeholders.
2. To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.
3. To prevent misuse and misconduct of resources and services.
4. To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services.
5. To set standardized maintenance and utilization procedures for resources.
6. To reduce probabilities of accidents at workplace for ensuring safety. Day to day maintenance and care is taken by the administrative office, in consultation with the principal. Purchase committee along with College Development Committee monitors overall functioning of facilities and services. The reports and reviews received from the purchase committee are considered during these meetings. The requirements of large expenses are sent to the parent institute for approval and funding. General measures for optimum utilization
1. Departments and office staff take care of facilities provided to them.
2. Instructions are displayed for the proper use infrastructure facilities.
3. The technical staff looks after ICT facilities.
4. The support staff having technical and mechanical skills looks after the day to day maintenance of infrastructure.
5. Students carefully use main instruments and hazardous chemicals under the supervision of the teaching or non-teaching faculty.
6. Fire extinguishers are placed in appropriate places, and they are refilled periodically. For library books and office, document preservation periodic pest control is carried out.
7. An external electrician takes care of electric fittings and wiring periodically.
8. For drinking water supply the college has installed water purifiers cum coolers which are maintained by the support staff. The departments of Chemistry, Botany, Zoology, and Physics have a separate practical laboratory. These laboratories are provided efficient infrastructure, required equipment's and trained staff. The College provides separate section for library in the college building. It is with nearly 12,000 books collection, 38 national and regional journals and magazine. The library subscribes INFLIBNETs N.LIST program. A separate Indoor stadium exists in the college campus with 1000 sq. m. area. College has a separate computer lab with internet facility for students and teachers. The departments in the college

have been provided computer facilities for student and staff. The college building consists of 15 class rooms, 06 laboratories, 01 Research Laboratory, 01 dark room, 01 computer lab and 01 Auditorium hall. All classrooms have Wi-Fi facility. Infrastructure augmentation is carried out through financial assistance from UGC and the parent institute. Principal along with C.D.C. members prepare the budget every year get it sanctioned by the parent institution.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			

[View File](#)

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive exam	25	60	Nil	Nil

[View File](#)

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	15

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	38	BA, BCOM, Bsc	PG	linea Mumbai	m,MA
<a href="#">View File</a>					

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active Student Council constituted as per the Maharashtra University Act.1994. Section 40(2) (b) (v)/ Maharashtra Public University Act, 2016 and the Guidelines of the Mumbai University, Mumbai the Student Council consists of class wise student representatives, NSS, Sports, Cultural and ladies representatives. These representatives elect one of them, the Secretary of the Student Council, who represents the College at the Student Council is to promote the curricular, co-curricular, extra-curricular and the general interest of the students and also to promote welfare of the students.

Activities of the Student Council: The Student Council contributes in solving the day today issues/problems of their classes about cleanliness, drinking water, canteen Library, Office, Hostel, examinations section etc. bring these issues to the kind notice of the administration and get them solved. The common issues and grievances of the students are raised in the student council meeting and solved. The student council representatives act as volunteers for various conferences, seminars, workshops, gathering and any other programs organized

by the college. The Student Council representatives along with the students actively participate in Governmental programs such as Swatch Bharat Abhiyan, Road safety Abhiyan, water conservation, Tree plantation, Organization of NSS Camp etc. The Student Council promotes social issues by participating in initiatives like "Beti Bachao Beti Padhao" , Anti Addiction Rallies, Anti Superstition Rallies, HIV Awareness , Anti-Dowary, Gram-Swatchata Abhiyan, etc. Role of Student Council in Academic and Administrative Bodies: One of the members of the Student Council is nominated on the Internal Quality Assurance Cell, who actively participates in the decision making process of IQAC. Students Council decides the entire schedule of Annual Social Gathering, Teachers Day and has freedom to decides the Guests, dignitaries of the programme,, and organization of various events. Student Council representatives are included in every committee, such as NSS. Discipline Committee, Sports Committee, Culture Committee. All department association activities and annual festivals organized with the help of Student Council Member. Programme organizing committees involves Student Council Member for seminars, conferences, and workshops conducted in the college. In these ways they help the administration for solving the problems and grievances in a democratic and participative manner.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

31

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The extent of participative management practiced in the institution is highlighted by the following: 1. The Principal takes policy decisions in consultation with the Parent institute, College Development Committee/Local Management Committee and looks after the overall administration. 2.The Vice-Principal look after the admission process, students' issues, and teaching learning process, maintenance of amenities, discipline, and campus cleanliness and assist Principal in administrative matters. 3. The Head of the Departments are entrusted with the responsibility of work load allocation, preparation of timetable, monitoring attendance of faculties and students, execution of teaching-learning, demonstration and practical work, evaluation of academic contribution of faculty and progress of students. The procurement of departmental requirements is done through the Head of the Departments as per the norms of Purchase Committee and he/she assists the Principal in administration. 4. IQAC with other committees such as Research Committee, Prospectus Committee, MoU, Linkages and Consultancy Committee, Grievance Redressal Committee, Anti Ragging Committee, Ladies Welfare Committee, Earn and Learn Scheme Committee are some of the forms where the faculty get involved in

the planning and execution of the co-curricular and extra-curricular activities of the institution. 5. Under the norms and guidelines framed by the University, college departments execute examination related works independently such as procuring question paper sets, preparation of schedule for Tests/Examinations, conducting of practical examinations, evaluation and declaration of results for FY and SY. 6. The IQAC cell arranges meeting and monitors QA issues and sustenance of quality in academic matters. 7. IQAC also promotes quality enhancement measures in the college. An independent placement officer looks after the campus interviews and placements through placement cell. Case: As a part of participative management, the college staff worked hardly in preparing the Self Study Report of the college required for the upcoming NAAC. It was decided in the IQAC meeting to prepare it. Meeting was held under the guidance of principal to decide the planning of the preparation of SSR. For that purpose, various committees were formed by the principal. For the execution of work, faculty as well as non-teaching staff was involved in the process. Institution gave an opportunity to some students to work as Volunteers. The process involves the criteria wise work distribution, the documentation, e-filing, web upgrading etc. Student Volunteers helped in campus beautification as well.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. Admissions are made as per the rules and regulations of Mumbai University, Mumbai. 2. Reservation policy of Government of India and State Government is strictly followed. 3. Online Admission System for UG, PG Courses: online portal of Mumbai University, Mumbai is used for Students admissions. 4. The admission of the students: Admission of the students for B.A and B.Sc. classes are taken on first come first basis and for B.Com it is on merit basis. Detailed schedule of admission process and other related information are announced in college notice board and through local print media, viz., flex board.
Industry Interaction / Collaboration	Abasaheb Marathe College Library has made the Memorandum of Understanding (MoU) with Aquabella Mineral Water, Morroshi, Tal. Rajapur, Dist. Ratnagiri for working in association with each other. It is agreed to conduct the following activities jointly- 1. Training to the students, 2. Service for water analysis by the student, 3. Organisation of campus interviews, and 4. Placements. The college provide the required infrastructure and human resource.

Human Resource Management	<p>In order to make optimum utilization of human resource: 1. IQAC forms different college committees at the beginning of academic year and every committee functions accordingly. 2. Temporary teachers on Clock Hour Basis (C.H.B.) were appointed by parent institute taken academic workload into consideration.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>1. Abasaheb Marathe College Library has a sufficient number of reference, text books, cds/dvds, journals and information materials. During the year 2018-19 449 books worth Rs. 73,000/- has been purchased. Library is well furnished and has a separate reading room attached to library. Library subscribes NLIST e-resource facility of INFLIBNET on yearly basis. Library has purchased LIBRERIA Library software for automation of library activities. Library and information services are provided through Internet and OPAC. Library has Internet resource centre for browsing facility. It also provides reprographic facility. Library has open access facility for all students and provide book bank to needy students. It organises book exhibition on birth anniversary of leaders. Library Development committee is formulated. 2. Reading Hall: College has separate Reading hall for Girls and Boys. 3. Classrooms with ICT Facilities: The total number of classrooms with ICT facility is 04.</p>
Research and Development	<p>a) Total 04 minor research projects (BCUD, Mumbai University) sanctioned to the college during 2018-19. b) Total 18 research papers have been published in national and international journals by college teachers during year 2018-19. c) One of the faculty presented his research work in foreign country, which was held at Brazil, South America in October 2018. d) Recent information guideline of various research funding agencies proposal especially UGC has been collected inform to all staff members (UGC major minor research project). e) Presently in our college one major and one minor research project is ongoing. f) Total 09 proposal of minor research projects were submitted to RIRD of Rayat Sikshan Sanstha, Satarain February 2019. g) College teacher and research students</p>



were participated in government wetland survey of Rajapur tehsil.

**Examination and Evaluation**

**Introduction:** The College Examination Committee consists of senior teachers nominated by the Principal. The committee is in charge of all matters pertaining to the examinations includes, preparation of examination time-table, monitoring the process of setting of question papers, assessment and moderation of answer books, declaration of results and any other matter to settle student's grievances pertaining to the evaluation. **Annual Planning:** Throughout the academic year to execute examination work in well manner without any disturbance, the examination committee has prepared ANNUAL PLANNING for Examination in the beginning of 2018-2019. Due to well planned ANNUAL PLANNING for the examination, the committee is able to conduct all exams in time with effective work. **Results of Exams Held in Second Half of 2018:** According to the rules and regulations of Mumbai University, the Examination Committee conducts the examinations of FY, SY, TY for B.A. B.Com., B.Sc. and M.Com. in the Second Half of 2018. The examination result of the exam held in the First half will be declared within 40 days of end date of the examination.

**Teaching and Learning**

**Academic Calendar:** The academic calendar is prepared at the beginning of every academic year. Every department submits a detailed academic and activity calendar of the department to the IQAC. The 'Academic Calendar' of the college contains the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, etc. The academic calendar is prepared so that teachers and students should know all the activities regarding teaching-learning process and it is also put on the website. It is also displayed in each department of the college, in the faculty room and the Principal's cabin. **Academic Diary:** Each faculty maintains academic diary in which Annual teaching plan is included. **Use of ICT:** Apart from conventional teaching methods, the teachers used ICT based teaching which

is a sort of innovative methods like use of LCD projector, interactive boards, power-point presentations, online lectures, videos etc. By using these innovative teaching aids, the teachers motivate the students accelerate their knowledge and helps in upgrading the subject. Every department has established WhatsApp group of students through which the rapport between the students and teachers has established recently.

Curriculum Development

Participation of faculty in curriculum development seminars/workshops: Teachers participate in various workshops on changed syllabus of Mumbai University, Mumbai. Choice Based Credit Systems: As the college is affiliated to Mumbai University, Mumbai syllabus of all degree courses is framed by Board of Studies (Bos) of Mumbai University, Mumbai. There are 04 number of programs in which CBCS/ Elective course system implemented. Formation of BoS (Board of Studies) for Short Term Courses: Our teachers design syllabus of their respective short term courses and it is approved by college level BoS formed by that department. Online Feedback from all the stakeholders: Online feedback forms are taken from students, parents, alumni and teacher on syllabus facilities available in the college. Competitive Examination Guidance Centre: College has Competitive Examination Guidance Centre having sufficient number of books related to different competitive examinations. This committee has its own time table and the regular lectures are conducted by the respective teachers.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Trello, Rayat Shikshan Sanstha, Satara,
Administration	Rayat Shikshan Sanstha, Satara, University of Mumbai
Finance and Accounts	Talley, Rayat Shikshan Sanstha, Satara, University of Mumbai, Joint Director
Student Admission and Support	University of Mumbai
Examination	Microsys, MKCL



**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Shakil Dilawar Shaikh	State Level 5 days training programme for IQAC co- ordinator at SPD Mahavidhyalaya, Thane	-	1280
2018	Dr. Shakil Dilawar Shaikh	Two Day Lecture Series on Issues in Higher Education at D G College Satara	-	870
2018	Karhale Shrikrishna Suresh	FDP- Entreprenurship Ttaining Program at D.G. College Satara	-	1180
2018	Dr. Naik Babasaheb Pirgonda	Marathi Workshop at Shri M.H.K. College Pachal	-	Nil
2018	Dr. Shakil Dilawar Shaikh	Training Program under RUSA, at K.B.P. College, Washi.	-	2440
2018	Dr. Shakil Dilawar Shaikh	Workshop for NAAC at KBP Satara	-	800
2018	Salunke Nandkumar	Koha Workshop at RIT, Rajaramnagar	--	420
2019	Mulani Khutubuddhin Ilahi	Workshop on Revised Syllabus of BA- III at Ratnagiri	-	190
2019	Solkar N.A.R.	Workshop on Revised Syllabus of BA- III at Dr. C.D. Deshmukh College, Roha	--	580

2019	Dr. Shakil Dilawar Shaikh	E- Conetnt Development Workshop at Ramanandnagar	-	990
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online Refresher Course	1	22/01/2019	03/04/2019	40
Orientation Course	1	28/05/2018	24/06/2018	21
FDP- Saptahik Sankaya Sanvhardhan Programme	1	03/01/2019	08/01/2019	6
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	10	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Financial assistance/loans for various purposes by "Rayat Sevak Co-operative Bank" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. are provided. Rayat Mauli Laxmibai Bhaurao Patil	1. Financial assistance/loans for various purposes by "Rayat Sevak Co-operative Bank" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. are provided. Rayat Mauli Laxmibai Bhaurao Patil	During the academic year 208-19 the student welfare committee provided the following facilities on the behalf of the college administration 1. 1. To develop the student teacher relationship bond Listening to their problems and

Patpedhi also provides educational loan. The interest rates are minimum as compared to other banks. 2. Upto 15 lakh Loan waiver for the deceased staff. 3. Job offers to one of the family members after the sudden death of the non teaching staff in service. 4. Felicitation by the management for achievements of the employees and their wards. 5. Fund raising drive for the employee affected by an unforeseen calamity. 6. Staff Welfare Committee

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understanding what is required for their development in any manner  
 1. 2. Assisting the students in their learning process. This includes not just academics but also the practical learning experience . 2. 3. Addressing and solving their various issues. 3. 4. Students are provided zerox facilities with free of costs , subsidiary canteen facilities 5. 5. Through earn and learn scheme the students from poor families complete their education free of costs by working in the college while learning 6. 6. The committee helps to furnish all types of scholarships of Maharashtra government

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our parent institute is watchful and conscious in handling financial affairs of the college. Its role is proactive in terms of generating financial resources from UGC, DST, other central government agencies and state government proper utilization of funds with utmost transparency under strict monitoring mechanism, sending reports of utilization to the concerned fund providers, preparing quarterly and annual audited statements. Internal Audit: The internal audit of our college is undertaken by parent institute twice in a year. The accounting procedure divided into two parts. 1. Income Account and 2. Expenditure Account. Income account included all receipts of grants received by the college from the government, student fees, student fine and any other receipts. These grants incurred for the expenditure on the various issues of the institution like salary of staff, library facility, office expenditure, development of basic infrastructure facilities provided to the students by the institution and also student welfare strategies adopted by the institution. Separate account heads are maintained like senior college, non-grant section account, building account, PG section account, Short Term courses account, COC account, Competitive courses account, UGC account and Salary account etc. It indicates clarity of the Account section of the institution. All above the heads of accounts indicating financial position of the institution as well as sources of income and expenditure of the institution. Every financial year financial statements are audited by the internal auditor. External Audit (Statutory): The external audit of our college is conducted annually by authorized Chartered Accountant i.e. Kirtane and Pandit LLP, Pune. The corrective measures are taken for audit objections and queries. Also compliance for all recommendations made in a timely manner.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
<b>Academic</b>	<b>Nill</b>	<b>Nill</b>	<b>Yes</b>	<b>Rayat Shikshan Sanstha Satara</b>
<b>Administrative</b>	<b>Nill</b>	<b>Nill</b>	<b>Yes</b>	<b>Rayat Shikshan Sanstha Satara</b>

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<b>The feedback on design and review of syllabus-Semester/ year wise was taken from Parent by teacher.</b>
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6.5.3 – Development programmes for support staff (at least three)

<b>Parent institutes organizes workshops and other orientation programs for support staff.</b>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<b>Establishment of MoUs and Linkages : College has total 06 MoUs with other colleges, institutions for research collaborations, guest lectures, faculty exchange, student’s training, etc.</b>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	<b>Yes</b>
b)Participation in NIRF	<b>Yes</b>
c)ISO certification	<b>No</b>
d)NBA or any other quality audit	<b>Yes</b>

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>2019</b>	<b>One Day Workshop on Chemistry Emotions</b>	<b>28/02/2019</b>	<b>28/02/2019</b>	<b>28/02/2019</b>	<b>55</b>

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the



No Data Entered/Not Applicable !!!

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HAND BOOK OF CODE OF CONDUCT	01/07/2018	College has published its 'Code of Conduct' for all stakeholders on 1st July, 2018. The handbook is based on rules and regulations laid down by Government of Maharashtra and UGC time to time. It provides ideal code of behaviour in the campus. Decorum given in this handbook helps administration to bring good governance in the institute. The handbook is kept on institutional website. It definitely strengthens discipline among all stakeholders. It creates quality culture in our institute. Institute makes sure that all components of this institute follow it.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best Practice-I 1. Title of the Practice: Waiving in admission and lodging fees  
2. Objectives of the Practice: • As per the mission and goal, college provides quality education to all especially to the students from remote, rural and underdeveloped region and socio-economically deprived classes. • To make overall development and empowerment of students and make them self reliant. • To develop overall personality of the students by encouraging them to participate in the curricular sports, cultural and social activities. • To provide facilities and coaching for career development. • To put special efforts to accommodate girl students in the process of higher education. 3. The Context: The institute provides quality education to all especially to the students from remote, rural, downtrodden and underdeveloped and socio-economically deprived classes. The institute adheres with parent institute's vision to provide education for socioeconomically backwards class. Through this practice institute supports the students financially and provides free

accommodation. Besides this, most of students comes from rural area and belongs to poor family. So they need more attention and financial assistance to matchup with the students living and pursuing education in cities. So, the college has started the PG course in Commerce and provides them facility in the partial waiving in admission fees. Purpose behind this practice is to achieve the goals mentioned above and provide education to all. 4. The Practice: After the declaration of result of HSC exam, all faculties goes to respective junior colleges in Rajapur and nearest Tehsil and counsel and communicate to the students and explain the importance of higher education. If the students are not financially competent to take admission, college gives them concession in form of installments in admission fee and also provides free hostel facilities. Beside this, our faculty goes to survey of economically backward students and brings them in flow of main stream of higher education. 5. Evidence of Success:

The practice has been so effective which carried out following positive changes: • Students from economically backward categories are entered into main stream of higher education. • The residency in college campus is increased. • 09 girls and 05 boys are staying in the girls and boys hostels respectively. • Social awareness of students gets increased. • Number of learners increased. • 54 students are admitted for PG Course. • Mindset of parents of surrounding area has changed. 6. Problems Encountered and Resources Required • Most of the parents are not ready to send the girl child for the education in outstation. • Mostly students are not interested to take higher education in outstation. • Most of the students quit their villages for part time jobs towards Mumbai. 7.

Notes (Optional) 8. Contact Details: Name of the Principal: Dr. Pralhad G. Pawar Name of the Institution: Rayat Shikshan Sanstha's Abasaheb Marathe Arts New Commerce, Science College, Rajapur (V. G.). Dist.-Ratnagiri. Pin Code: 416702 Office Contact: (02353) 221002/3 Website: [www.marathecollegerajapur.com](http://www.marathecollegerajapur.com) E-mail: [abasahebmarathecollege@gmail.com](mailto:abasahebmarathecollege@gmail.com) Mobile: 91 9869396929 Best Practice-II

1. Title of the Practice: Mentor-Mentee Scheme 2. Objectives of the Practice: • To adopt students under the scheme for the provision of mentorship required by the students. • To strengthen teacher-student rapport for the upliftment of overall growth of the students. • To have consistent monitoring of overall growth of the students adopted. • To attain academic progress of the students. • To provide academic, psychological, social, health, career and job oriented counseling at individual level. • To improve institutional facilities as per the suggestions given by the students. • To lead students towards personality development, job opportunities, skill development, etc. • To realize the problems of the students. 3. The Context: Students being one of the significant stakeholders are undisputedly at the centre of education system. They spend maximum time in college premises and in the company of teachers while they are away from their respective families. Hence, there is need for strong rapport between teachers and students to attain the cherished goals of Teaching-Learning Process. Students enrolled in the college are basically belongs to socio-economically weaker section of the society. Besides this, almost all students are come from rural area. So they need more attention and guidance to matchup with the students living and pursuing education in cities. So these students need timely guidance and counseling to cope up with the rapidly changing perspectives of the education at global level. Teacher can act as a guide, philosopher and friend with his students as he is considered as the major source of inspiration and strength next to parents. Purpose behind the Best Practice is to achieve the goals mentioned above and provide academic and career counseling, avail prefixed learning outcomes, collect tangible feedback on teaching-learning activities on the college campus and foster learner-centric approach. 4. The Practice: The college has a separate Parent-Teacher Committee to run the student adoption scheme effectively. Under the guidance of the committee and its objectives all teachers run student adoption scheme. All the teachers are appointed as parent-teachers who adopt students of the college for further execution of the scheme. Each teacher is allotted a batch of 25



students as their wards. It is in other way mentoring students to monitor their academic growth and provide required guidance to the needy students. After the allocation of Parent-Teachers and their ward, a calendar is formulated for implementation of the scheme. The calendar basically contains formal meeting between the parent-teachers and his wards, interactive sessions on infrastructural facilities, academic and career guidance, etc. The meetings of the parent-teacher and the students are arranged per month to communicate and collect feedback on curriculum based issues, teaching learning, extra-curricular activities, extension programmes, infrastructural facilities, support services, active involvement in academic and administrative committees, etc. A report of each meeting is submitted to the Chairman of Parent-Teacher Committee for further action. These meeting prove beneficial to stress the problems in any and overcome the same without delay. Student Adoption Scheme include following components:

- The practice aim to carry out learner-centric activities and foster inclusive approach as far as the students are concerned.
- Provision of need based courses and training programmes
- Feedback on curricular activities.
- Feedback on teaching-learning activities.
- Feedback on infrastructural facilities provided.
- Implementation of innovative teaching-learning methods.
- Improvement in academic performance/results.
- Promotion students research activity.
- Organization of extension and outreach activities.
- Arrangement of field-visits and study tours.
- Provision of ICT facility.
- Provision of Library facilities
- Provision of Laboratory facilities
- Provision of Departmental Libraries
- Campus cleanliness
- Career Counseling and Guidance by the experts
- Minimize dropout rate through personal counseling
- Increase participation in co-curricular and extra-curricular activities.
- Inculcation of career and job related skills through Skill Based Short-Term Courses
- Strengthened Student Support and Progression Mechanism
- Promotion of entrepreneurship development and self-employability
- Involvement of the students in administrative bodies
- Inculcation in environmental consciousness among the students

5. Evidence of Success: The practice has been so effective which carried out following positive changes:

- The college started 01 new academic programme and 08 Skill Based Short-Term Courses as per the demand of the students.
- Strengthened feedback mechanism of the college.
- Improved academic results at college and University level.
- Increased classroom attendance of the students.
- Attainment of learning outcomes.
- Increase in active involvement in classroom activities.
- Arrangement of Extra-Coaching for Advanced and Slow Learners.
- Arrangement of Remedial Coaching of socially backward students.
- Increase in student participation and achievement in the spheres of sports, cultural, NSS, Avishkar Research Convention, etc.
- Students involvement in academic and administrative bodies.
- Signed MoUs for the benefit of students.
- Organization of workshops/seminars, experts guidance and special lectures for the benefit of students.
- Inculcation of career and job related skills through Skill Based Short-Term Courses.
- Promotion of entrepreneurship development and self-employability.
- Inculcation of environmental consciousness among the students.
- Active participation students in departmental extension activities.

6. Problems Encountered and Resources Required

- Time constrains to spare maximum time for the activity is the only problem encountered during the implementation of the practice.
- Most of students have economic problems and problem of travelling facility.
- Some of the students leave the college before ending of the academic year.
- Due to hilly region, there is lack of services and other facilities so need for the improvement in employment sector.

7. Notes (Optional):

8. Contact Details: Name of the Principal: Dr. Pralhad G. Pawar Name of the Institution: Rayat Shikshan Sanstha's Abasaheb Marathe Arts New Commerce, Science College, Rajapur (V. G.). Dist.-Ratnagiri. Pin Code: 416702 Office Contact: (02353) 221002/3 Website: [www.marathecollegerajapur.com](http://www.marathecollegerajapur.com) E-mail: [abasahebmarathecollege@gmail.com](mailto:abasahebmarathecollege@gmail.com) Mobile: 91 9869396929



Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.marathecollegeerajapur.com/igac/Best%20Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A premier institution of education like the Rayat Shikshan Sanstha, known and honored far and wide, not only at the national level, but at the global level too. The institution itself is regarded as a noble mission, a noble cause, so earnestly and so endearingly pursued by its founder- father Padmabhusan Dr. Karmaveer Bhaurao Patil, the educator of the educators and his legendary wife Sou. Laxmibai Patil with her exemplary sacrifices made to turn the mission into a reality. The Rayat Shikshan Sanstha is one of the leading educational institutions in Asia. The value of its contribution to education in general is enormously great as it has, from the very beginning, tried all its best to lay emphasis on the education of the down-trodden, the poor and the ignorant who really form the major bulk of society. The founder of the institution, late Dr. Karamaveer Bhaurao Patil, had an incisive understanding of the social ills that beset his times and fully realized the dire need of the spread of education. He believed that education alone could correct the social ills such as caste-hierarchy, money-lending, illiteracy, untouchability, superstitions and social and economic inequality. He laid the foundation of the Rayat Shikshan Sanstha by opening a Boarding House at Kale (Tal-Karad, Dist-Satara) in 1919. Soon, however, in 1924 he shifted the head-quarters of his educational institution to Satara. The parent institute has established educational institute in Konkan to provide education to the people from remote places, tribal, rural, semi-urban and urban areas. With the vision of institute, it avails quality education in the fields of Arts, Commerce, and Science to the students from remote, rural and underdeveloped areas like Konkan and socioeconomically deprived classes. The number of OBC learners in the institute is considerable. The college conducts counseling of students and their parents from the adjoining areas to accommodate these students' especially female students in the higher education. Institute has made special efforts towards accommodate these students by availing free hostel facilities to girls and boys, free counseling, availability of certificate courses in nominal fees. The institute has started PG programme in commerce by considering the demand of Konkan region as University is far away from this area. The institute provides admission to the learners through waiving in fess as compared to the university and other institutes.

Provide the weblink of the institution

<http://www.marathecollegeerajapur.com/>

### 8.Future Plans of Actions for Next Academic Year

To submitt SSR towards NAAC To bring Academic and Admistrative Audit of the institue. To Participate in NIRF To make this institute more tecnosavy