

**Rayat Shikshan Sanstha's
Abasaheb Marathe Arts and New Commerce, Science College,
Rajapur (Vikhare-Gothane), Dist: Ratnagiri
Maharashtra, Pin: 416 702**

Internal Quality Assurance Cell

NOTICE

Date: 8th July 2020

All the members of the IQAC are hereby informed that, the meeting of IQAC will be on 10th July 2020 at 12.30 p. m. in the Principal's cabin. All members are requested to attend the same.

The agenda has enclosed with the notice.

Dr. S. D. Shaikh
IQAC Co-ordinator

Prin. Dr. P. G. Pawar
IQAC Chairman

AGENDA of Meeting

To confirm minutes of the last meeting of the IQAC.

- To arrange the meeting with teaching staff for the distribution of work according to NAAC Criterion from I to VII.
- To arrange the meeting of criterion chairpersons and to discuss about completion of documentation.
- To prepare academic calendar of 2020-21.
- To organise five National Webinars.
- To use different means for online education to the students during the pandemic situation.

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Abasaheb Marathe Arts and New Commerce, Science College,
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Minutes of IQAC Meeting 2020-21

The meeting of year 2020-21 of Internal Quality Assurance Cell (IQAC) of the college was held on 10th July 2020 at 12.30 p. m. in the Principal's cabin.

Present Members:

- 1) Dr. B. P. Naik (Member from Faculty)
- 2) Dr. A. V. Bhave (Member from Faculty)
- 3) Dr. A. N. Chandore (Member from Faculty)
- 4) Mr. S. M. Kamble (Member from Faculty)
- 5) Smt. S. S. Joshi (Member from Non-teaching staff)
- 6) Adv. Sridhar Rane (Management)
- 7) Mr. Dilipseth Patankar (Industrialists)
- 8) Mr. Satishseth Reddij (Society)
- 9) Miss. Purva Bakalkar (Student Representative)
- 10) Mr. Prasad Moharkar (Alumni and Member from Society)
- 11) Dr. Shakil D. Shaikh (IQAC Coordinator)

1: To confirm minutes of the last meeting of the IQAC.

The minutes of the previous meeting were confirmed unanimously.

2: To arrange the meeting with teaching staff for the distribution of work according to NAAC Criterion from I to VII.

It was decided to organize the meeting of teaching staff on 14th July 2020 for the distribution of work according to NAAC Criterion from I to VII.

3: To arrange the meeting of criterion chairpersons and in order to discuss about completion of documents required for AQAR of the academic year 2019-20.

It was decided to arrange the meeting of all criterion chairpersons on 27th August 2020 for discussing the completion of AQAR of the academic year 2019-20.

4: To prepare academic calendar of 2020-21.

It was decided to prepare academic calendar of the institute for the year 2020-21.

5: To organise five National Webinars.

It was decided to organise National Webinars of Botany, Commerce, Marathi, Hindi and English Department.

6: To use different means for online education to the students during the pandemic situation.

It was decided to use Video Lectures, Google Classroom, Zoom, Google Meet etc for providing online education to the students during the pandemic situation.

The above points were discussed in the meeting. Finally, meeting was ended with a vote of thanks to the Chairperson.

Minutes prepared by
Dr. S. D. Shaikh
IQAC Co-ordinator

Minutes approved by
Prin. Dr. P. G.Pawar
IQAC Chairman

IQAC Action Taken Report

The meeting of the IQAC was held on 10th July 2020 at 12.30 p. m. in the Principal's cabin. The brief report of the action taken accordingly is as follows:

- 1) The minutes of the last IQAC meeting was confirmed.
- 2) The meeting of teaching staff was arranged on 14th July 2020 for the distribution of work according to NAAC Criterion from I to VII. The work is distributed as follows.

No. & Name of Criterion	Name of chairpersons & members
1. Curricular Aspects	Mr. G. R. Karade (Chairperson)
	Mr. A. S. Mali
	Mr. G. G. Pawar
2. Teaching-Learning and Evaluation	Dr. A. V. Bhawe (Chairperson)
	Dr. G.D. Harale
	Miss. N. A. R. Solkar
	Mr. S. T. Nhavelkar
3. Research, Innovations and Extension	Dr. A. N. Chandore (Chairperson)
	Mr. S. G. Mengal
	Miss. S. G. Kamble
4. Infrastructure and Learning Resources	Mr. K. I. Mulani (Chairperson)
	Mr. A. A. Londhe
	Miss. K. P. Amkar
5. Student Support and Progression	Dr. B. P. Naik (Chairperson)
	Dr. O. P. Mourya
	Dr. N. L. Jadhav
6. Governance, Leadership and Management	Mr. S. M. Kamble (Chairperson)
	Dr. A. P. Ubale
	Mr. V. D. Deokar
7. Institutional Values and Best Practices	Mr. B. A. Bulakhe (Chairperson)
	Mr. Y. K. Kulkarni
	Mr. A. R. Chavan

3) The meeting of Criterion chairpersons was arranged on 27th August 2020 for the discussion about completion of AQAR of the academic year 2019-20. It was decided that the AQAR report is to be kept ready for the final submission before November 2020.

4) It was decided to prepare academic calendar of the institute for the year 2020-21.

5) National Webinars of Botany, Commerce, Marathi, Hindi and English Department organised during the year.

6) Used Video lectures, Google classroom, Zoom, Google Meet etc for providing online education to the students during the pandemic situation.

Dr. S. D. Shaikh
IQAC Co-ordinator

Prin. Dr. P. G. Pawar
IQAC Chairman