

Rayat Shikshan Sanstha's
Abasaheb Marathe Arts & New Commerce Science, College Rajapur, Dist. Ratnagiri

**Post-Reaccreditation Phase (PRP)
Internal Quality Assurance Cell**

July 4, 2016

NOTICE

All members of the IQAC are informed that, the meeting of IQAC will be held on Thursday July 7, 2016 at 11.00 a. m. in the Principal's cabin. All members are requested to attend the same.

The agenda has enclosed with the notice.

Dr. S. D. Shaikh
Member Coordinator
IQAC

Prin. Dr. A. B. Tapase
Chairman
IQAC

AGENDA

- To confirm minutes of the previous meeting
- To organize One Day workshop on "*Use of ICT in teaching*" at regional level in the month of August, 2016.
- To organize One Day awareness Programme for students on "*Medicinal Plants*"
- To decide launching of revised college website
- To organize One Day workshop on "*Communication and Fluency in Hindi* " for students and staff
- To demonstrate on "*First aid treatment*" for students and teachers
- Any other matter with prior permission of the Chair.

Name of the Member	Signature
1. Dr. A. B. Tapase (Chairman)	
2. Prof. B. R. Kangune (Assistant co-ordinator)	
3. Prof. S. P. Gujar (Member from Faculty)	
4. Dr. A. N. Chandore (Member from Faculty)	

5. Dr. B. B. Kalhapure
(Member from Faculty)
6. Prof. S. P. Nannaware
(Member from Faculty)
7. Shri. S. S. Phadkae
(Member from Non-teaching staff)
8. Adv. Shridhar Rane
(Member from Management and Society)
9. Shri. Satish Redij
(Member from Management and Society)
10. Shri. Prasad Moharkar
(Alumnus and Member from Society)
11. Smt. Tarti Ashok Pedanekar
(Student Representative)

Minutes of IQAC Meeting 2016-17
Rayat Shikshan Sanstha's
Abasaheb Marathe Arts & New Commerce Science, College Rajapur, Dist. Ratnagiri
Date: July7, 2016

Minutes of IQAC Meeting 2017-18

The 1st meeting of 2016-17 of Internal Quality Assurance Cell of the college was held on Tuesday July7, 2016 at 11.00 a. m. in the Principal's cabin.

The following assessment were discussed and resolved

- 1. To confirm minutes of the last meeting of the IQAC:**
 - The minutes of the previous meeting were confirmed unanimously.
- 2. To organize One Day workshop on "Use of ICT in teaching" at regional level in the month of August, 2016. (IQAC):**
 - Dr. Shaikh put the point before the meeting and informed to all.
- 3. To organize One Day awareness Programme for students on "*Medicinal Plants*":**
 - Dr. Chandore will take responsibility of organize the medicinal plant programme for students in the month of September, 2016
- 4. To decide launching of revised college website:**
 - Dr. Shaikh informed that the revised structure of the college website has been approved at the institution level and the launching was awaited. Immediately, all expressed agreement for launching it.
- 5. To organize One Day workshop on "Communication and Fluency in Hindi " for students and staff:**
 - Hindi department will take responsibility of organize programme for students in the month of August, 2016
- 6. To demonstrate on "First aid treatment" for students and teachers:**
 - NSS unit will take responsibility of organize the programme for students in the month of September, 2016.
- 7. Any other matter with prior permission of the Chair:**

The meeting ended with a vote of thanks to the Chair.

Minutes prepared by

Dr. S. D. Shaikh
Member Coordinator
IQAC

Minutes approved by

Prin. Dr. A. B. Tapase
Chairman
IQAC

IQAC Action Taken Report

The meeting of the IQAC was held on July 7, 2016 at 11.00 a. m. in the Principal's cabin. The brief report of the action taken accordingly is as follows:

- 1) One Day workshop organized by Dr. S.D. Shaikh on "Use of ICT in teaching" at regional level in the month of August, 2016 under IQAC committee
- 2) One Day awareness Programme organized by Dr. A. N. Chandore (Botany Department) for students on "*Medicinal Plants*" in September, 2016
- 3) Data for website was collected by Dr. S. D. Shakih for launching of revised college website
- 4) One Day workshop organized by Hindi Department on "Communication and Fluency in Hindi" for students and staff in August, 2016
- 5) NSS committee organized programme on "First aid treatment" for students and teachers in the month of September, 2016.