

Rayat Shikshan Sanstha's Rayat Shikshan Sanstha's  
**Abasaheb Marathe Arts & New Commerce Science College, Rajapur.**  
**Post-Reaccreditation Phase (PRP)**  
**Internal Quality Assurance Cell**

February 13<sup>th</sup>, 2015

**NOTICE**

All the members of IQAC are informed that the meeting of IQAC will be held on Wednesday February 20<sup>th</sup>, 2016 at 1.00 noon in principal's cabin, to discuss over NAAC 3<sup>rd</sup> cycle preparation.

All the members are requested to remain present.

The agenda has enclosed with the notice.

Shri. Dr. Shaikh S.D.  
Member Coordinator  
IQAC

Prin. Dr. A. B. Tapase  
Chairman  
IQAC

**AGENDA**

- 1 To confirm minutes of the previous meeting.
- 2 To distribute criterion wise work among the faculty.
- 3 To prepare criterion wise quantitative data.
- 4 To take department wise review of NAAC work.
- 5 To organize A One Day Workshop on Botany and Ethno medicines for students in life sciences.
6. To organize A One Day Training Program for administrative staff on Role of Office in Quality Management.
- 7 Any other matter with prior permission of the Chair.

The meeting of IQAC was held on 12<sup>th</sup> August, 2015 at 12.00 noon at Principal's cabin and following members were present:

Name of the Member	Signature
1. Shri. B.R. Kangune	
2. Shri. Dr. A.N. Chandore	
3. Mr. S.P. Nannaware	
4. Shri. S. A. Bhandare.	
5. Shri S. P. Gujar.	
6. Dr. B. B. Kalhapure.	
7. Shri. Adv. Rane Shridhar (Member from Management and Society)	
8. Shri. Redij Satishsheth (Member from Management and Society)	

10. Dilipseth Patankar (Member Industrialists)
9. Shri. Mulani K.I.
10. Miss. Gurav Kajol Ashok (Student University Representative )
11. Dr. S. D. Shaikh (IQAC Coordinator)
12. Ms. S. S. Joshi (Nonteaching Representative)
13. Mr. Prasad Moharkar (Alumnus)

### **Minutes of the meeting**

I/C Prin. Dr. Tapase A. B. welcomed all.

The following decisions were taken in this meeting:

- 1: The minutes of the previous meeting were confirmed unanimously.
- 2: It was unanimously decided by the members to distribute criterion wise work among the faculty.
- 3: It was resolved to prepare criterion wise quantitative data
- 4: It was decided to form a committee to take review of department wise NAAC work.
- 5: It was resolved to organize A One Day Workshop on Botany and Ethno medicines for students in life sciences.
6. All the members fully agreed to organize A One Day Training Program for administrative staff on Role of Office in Quality Management.

Minutes prepared by

Minutes approved by

Shri Dr. S.D Shaikh  
Member Coordinator  
IQAC

Prin. Dr.A.B. Tapase  
Chairman  
IQAC

The meeting ended with a vote of thanks to the Chair